



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Cricklade Pre-school Playgroup		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Wootton Bassett & Cricklade Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To clad and insulate the north and west exterior wall of our building. Cladding will replace rotting wood walls and improve the insulation of the building. Work must be completed to ensure Health and Safety of children and staff within the pre-school.
Where will your project take place?	The Old Library, Bath Road, Cricklade, SN6 6AT
When will your project take place?	December 2010 - January 2011
How many people will benefit from your project?	Immediately 60, plus future children
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	This project will assist the 'permanency' of the pre-school 10

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Providing permanent and sufficient places of education for pre-school children.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The wood cladding is rotten in parts and the insulation is inadequate leading to excessive fuel bills. The South wall of the building has previously been replaced and the North and West walls are in urgent need of repair. This project will benefit local children as the pre-school will provide a more comfortable and healthy environment. It will reduce our carbon footprint and our fuel bills. In the long term it will ensure that the pre-school building remains safe and that the pre-school can continue to operate for the benefit of local children and their families.

Any other information about your project.

We are doing some fundraising within the pre-school and we have some funds reserved for the maintenance of the building but this falls short of the amounts quoted for the work. The pre-school is an essential part of our community and enables parents to return to work with the knowledge that their children are well looked after. We have recently obtained the Bristol Standard for quality and we wish to continue to provide excellent service and care.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="10"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are fundraising to cover some of the cost and we have some funds set aside for building maintenance.

If you were not awarded the full amount requested, what would be the impact on your project?

The project must go ahead, so if less were awarded we would seek grants from other areas.

How will you know whether your project has made a difference in the community?

Children can continue to be cared for and educated by Cricklade Pre-school Playgroup.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Red Lion Charity Fund

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: May

Year: 2009

A - Total income:

£67878.00

B - Minus total expenditure:

£61942.37

Surplus/deficit for year: (A minus B)

£5934.63

Free reserves held:

£5000

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
		Own fundraising/reserves	C	£1,800
All panels to North and West replaced with u.P.V.C. Cladding 60mm dense polystyrene type insulation fitted to all cavities.	£			£
replaced with u.P.V.C. Cladding 60mm dense polystyrene type insulation fitted to all cavities.	£	Parish/town council	C	£700
replacement of window on North Side	£			£
As per quote from Andrew Pearce 20% VAT	£4,913	Trusts/foundations	P	£
Contingency for remedial Work	£983			£
	£104	In kind		£
	£			£
	£	Other		£
		Red Lion Charity	P	£500
				£
				£
Total Project Expenditure	£6,000	Total Project Income		£3,000

Total project income B £3,000

Total project expenditure A £6,000

Project shortfall A – B £3,000

Award sought from Wiltshire Council Area Board £3,000

Bank Details

Please give the name of the organisations' bank account e.g. Barclays Lloyds TSB

Please give the title name of the organisations' bank account e.g. current Cricklade Pre-school Playgroup

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The Pre-school has a total inclusion policy and this will continue to give access to pre-school facilities as long as they are required by local families

b) How does your project work to promote inclusion, participation and good community relations?

this project promotes good community relations because it keeps the building safe and in use for local children.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 18/10/2010

Position in organisation: Playgroup Supervisor

Please return your completed application to the appropriate Area Board Locality Team